

Safety Director's Checklist – Open Water Events

The following safety considerations and suggestions are regarded by Indiana Masters Swimming as important for the safe and efficient operation of an open water swim meet. Please check the following and provide an explanation for any item checked "NO". At the conclusion of the meet, the Chief Safety Director and Chief Referee should sign the bottom of this sheet to verify that the check-off is accurate.

A. EMERGENCY ACTION PLAN:

YES NO N/A

- 1. Posted emergency plans for electrical storm evacuation and tornado safe areas?.....
- 2. Phone/cell phone/radios on-site for direct communication to emergency facilities?
- 3. Licensed or certified EMT or medical assistance available on-site or no more than 5 - 10 minutes travel away?.....
- 4. Route maps to emergency facilities and phone numbers available?
- 5. Procedures for swimmer/official/volunteer emergency withdrawal from area documented?.....

B. SAFETY OF ON-SITE FACILITIES:

- 1. Locker rooms, showers and rest rooms free of hazardous conditions?
- 2. Non-moveable obstructions clearly marked, rendered safe by cover and/or pointed out to officials/competitors?.....
- 3. Docks/piers free of sharp edges, nails, broken/cracked boards?.....
- 4. Swimmer take-off/finish areas cleared of rocks, glass, tin cans and other hazards?
- 5. Competitive Course: (checked with Chief Referee and Meet Director)
 - a. Course clearly marked with securely anchored floats?
 - b. Course designed to avoid heavy boat traffic (no wake zone)?
 - c. Water free of debris, algae, contaminates (sample sent to board of health)?
 - d. Water temperature safe for time and distance of competition?.....
 - e. Emergency exits, swimmer recovery, sheltered areas well defined?

C. SAFETY PERSONNEL AND WATERCRAFT:

- 1. Two-way radio to Safety Director, Meet Director and Chief Judge?
- 2. Water rescue personnel in adequate numbers to cover all events?
- 3. Adequate personnel trained in first aid, CPR and the use of an AED (defibrillator)?
- 4. Swimmer/officials/volunteer check-in/check-out system in place?.....
- 5. Watercraft inspected for safety and equipped with adequate safety supplies?.....

D. ON SITE SAFETY FACILITIES:

- 1. Designated safety/first aid area?
- 2. First Aid Equipment:
 - a. Rigid spine board with a universal type CID (head immobilizer)?
 - b. AED (defibrillator)?
 - c. First aid kit of adequate size?

CHIEF SAFETY DIRECTOR'S SIGNATURE _____ DATE _____

MEET REFEREE'S SIGNATURE _____ DATE _____