

# Safety Director's Checklist – Swim Meets

The following safety considerations and suggestions are regarded by Indiana Masters Swimming as important for the safe and efficient operation of a swim meet. Please check the following and provide an explanation for any item checked "NO". At the conclusion of the meet, the Chief Safety Director and Chief Referee should sign the bottom of this sheet to verify that the check-off is accurate.

<b>A. EMERGENCY ACTION PLAN:</b>	<b>YES NO N/A</b>
1. Posted emergency plans for fire/electrical storm evacuation and tornado safe areas?.....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. Phone or cell phone communication on-site for direct communication to emergency facilities? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. Licensed or certified EMT or medical assistance available on-site or no more than 5 - 10 minutes travel away?.....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4. Route maps to emergency facilities and phone numbers available? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
 <b>B. SAFETY OF ON-SITE FACILITIES:</b>	
1. Locker rooms, showers and rest rooms free of hazardous conditions? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. Non-moveable obstructions clearly marked, rendered safe by cover and/or pointed out to officials/competitors?.....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. Swim deck areas cleared of non-draining water, algae and other hazards? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4. Swimmer team and competitive swimmers areas free of slippery flooring and benches? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5. Competitive Pool: (checked with Chief Referee and Meet Director)	
a. Starting blocks properly secured and anchored? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. Lane lines tighten and smooth with no protruding broken pieces? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
c. Water clear, free of debris, temperature between 78-82 degrees? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
d. Backstroke flags measured for proper height and distance? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
e. Flip turn markings clearly visible? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
f. Ladders secure and no loose foot/hand holds? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
g. Touch pads securely anchored to wall? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
 <b>C. SAFETY PERSONNEL:</b>	
1. Two-way radio to Safety Director and Meet Director? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. Water rescue personnel in adequate numbers to cover all events? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. Adequate personnel trained in first aid, CPR and the use of an AED (defibrillator)? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
 <b>D. ON SITE SAFETY FACILITIES:</b>	
1. Designated safety/first aid area? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. First Aid Equipment:	
a. Rigid spine board with a universal type CID? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. AED (defibrillator)? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
c. First aid kit of adequate size? .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

CHIEF SAFETY DIRECTOR'S SIGNATURE	DATE	CHIEF REFEREE'S SIGNATURE	DATE
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